



BYLAWS

KIWANIS CLUB OF Greater Renton, Washington



WE BUILD

WE BUILD

ARTICLE I.

NAME AND TERRITORIAL LIMITS

Section 1. This organization shall be known as Kiwanis Club of Greater Renton, Washington

Sec. 2. The territorial limits of this club shall be confined to.....

Renton School District No 4004

These shall not be changed unless permission shall first have been had and obtained from the Board of Trustees of Kiwanis International.

ARTICLE II.

OBJECTS

Section 1. The objects of this club shall be:

To give primacy to the human and spiritual, rather than to the material values of life.

To encourage the daily living of the Golden Rule in all human relationships.

To promote the adoption and the application of higher social, business, and professional standards.

To develop, by precept and example, a more intelligent, aggressive, and serviceable citizenship.

To provide, through this club, a practical means to form enduring friendships, to render altruistic service, and to build a better community.

To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and good will.

ARTICLE III.

MEMBERSHIP AND CLASSIFICATION

Classes of Membership

Section 1. Membership in this club shall be primarily of the active class as herein defined. There may be only three (3) other classes of membership, viz., Reserve, Privileged, and Honorary.

Active Membership.

Sec. 2 (a) The active membership of this club shall consist of men of good character and community standing residing or having other community interests within the territorial limits of this club, and who are engaged in recognized lines of business, agricultural, institutional, and professional life as owners, partners, executives, corporate officers, managers with administrative duties and discretionary authority, or district or local agents or branch representatives having executive authority, or who are engaged in any worthy and recognized profession for which they have received the recognized standard education; or who, having been so engaged, shall have retired.

(b) Each active member shall personally devote sixty per cent (60%) of his occupational time to the vocational activity under which he is classified unless he shall have retired.

(c) The active membership shall be further limited to not more than two men simultaneously engaged, and two men who have retired while engaged, in the same line of business, agricultural, institutional, or professional life for which a classification is provided.

(d) The active membership shall be further limited to not more than one (1) man in any given firm, company, institution, or organization; unless permission of the Board of Trustees of Kiwanis International be secured to elect to active membership more than one (1) man from certain unusually large firms, companies, institutions, or organizations in which each such member represents a different branch, department, or professional activity.

(e) No man shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.

(f) Active membership shall automatically cease in case any active member shall permanently remove his vocational activity, residence, and community interests from the territorial limits of the club or shall change his vocational activity so as to be ineligible for active membership in any available classification. If he shall so change his vocational activity he may be elected a reserve member, as hereinafter provided. If he shall so remove from the territorial limits of the club, he shall receive from the secretary a certificate of withdrawal if in good standing.

(g) An active member shall pay a membership fee and annual

membership dues, and shall be entitled to all privileges of the club, but no membership fee shall be paid by an active member who within sixty (60) days has been an active member of this club under another classification.

Reserve Membership.

Sec. 3. (a) Any man who has been an active or a reserve member of another Kiwanis club up to the time of permanently transferring his vocational activity, residence, and community interests to the territorial limits of this club, and who, because his classification is filled, cannot become an active member of the club, may, upon presentation of his certificate of withdrawal, be elected a reserve member under the classification for the vocational activity to which he devotes sixty per cent (60%) of his occupational time as owner, partner, or executive as defined for active membership. In case a vacancy occurs in active membership under the classification for the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease; but he may be elected to active membership.

(b) Any man who has been an active member of the club under a given classification, and who cannot continue his active membership because he has changed his vocational activity to one for which no classification is open in active membership, may be elected a reserve member, under the classification for his new vocational activity, provided he devotes sixty per cent (60%) of his occupational time to said vocational activity as owner, partner or executive, as defined for active membership. In case an opening occurs for active membership under the classification of the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease and said member shall be restored to active membership under said classification.

(c) The number of reserve members in the club shall be limited to one (1) for each classification, unless under unusual circumstances the privilege of two (2) reserve members in a classification be secured from the Board of Trustees of Kiwanis International.

(d) Reserve membership in the club shall automatically cease in case any reserve member shall retire or shall permanently remove his vocational activity, residence, and community interests from the territorial limits of the club or shall change his vocational activity so as to be ineligible for reserve membership under any classification. In such case he shall receive from the Secretary a certificate of withdrawal if in good standing.

(e) A reserve member shall pay no membership fee but shall

pay annual membership dues, and shall be entitled to all privileges of the club except those of voting and holding office.

Privileged Membership.

Sec. 4. (a) Any active member of this club who shall have been an active member in good standing of one or more Kiwanis clubs for such number of years, not less than ten (10), and who shall have met such other conditions as may be proscribed in these bylaws, may be elected a privileged member upon making written application.

(b) A privileged member shall pay annual membership dues and shall be entitled to all privileges of the club. He shall be excused from conformity to the attendance rule for active and reserve members.

(c) The board of directors shall review annually the list of privileged members and shall have authority, for such reasons as seem adequate, to terminate any such members' privileged membership.

Honorary Membership.

Sec. 5. (a) Any man who has performed some distinguished public service and who is not an active, reserve, or privileged member of this club, may be elected as an honorary member of the club for the period of one (1) year and thereafter may be re-elected from year to year.

(b) An honorary member shall pay neither membership fee nor annual membership dues, and shall be entitled to all privileges of the club except those of voting and holding office. He shall be a paid subscriber to The Kiwanis Magazine.

ARTICLE IV.

ADMISSION TO MEMBERSHIP AND RESIGNATION

Section 1. Active members shall be admitted to membership under the following procedure:

(a) A proposal for membership shall be submitted to the Secretary with the Proposal for Membership blank on which shall appear the endorsement of at least two (2) active members in good standing.

(b) Each proposal for membership shall be considered by the Committee on Attendance and Membership.

(c) The proposals for membership with recommendations of the Committee on Attendance and Membership shall be referred to the Board of Directors.*

~~* [Note - Clubs desiring to give notice to members concerning those proposed for membership (before action of the Board) may add to this section the following: "who shall inform the club members of the names of those proposed for membership which will be acted upon by the board of directors after a period of two (2) weeks."]~~

(d) Members shall be elected by a two-thirds (2/3) vote of the entire Board of Directors.

(e) Upon favorable action by the Board of Directors the new member shall be personally notified concerning the action of the Board and the membership fee shall then be secured.

Sec. 2. Reserve members shall be elected by a two-thirds (2/3) vote of the entire Board of Directors after recommendations have been received by the Board from the Committee on Attendance and Membership.

Sec. 3. Privileged and honorary members shall be elected by a two-thirds (2/3) vote of the entire Board of Directors after recommendations have been received by the Board from the Committee on Attendance and Membership.

Sec. 4. Any member may resign from the club provided that all his indebtedness to the club has been paid. The resignation shall be submitted in writing to the Board of Directors and shall become effective when accepted by the Board.

ARTICLE V.

DISCIPLINE

Section 1. Any active, reserve, or privileged member being two (2) months in arrears in the payment of dues shall, at the direction of two-thirds (2/3) vote of the entire Board of Directors, stand suspended and shall be so notified forthwith in writing by the Secretary. Such member upon payment of arrears and upon making application for reinstatement to the Board of Directors, may, by two-thirds (2/3) vote of the entire Board of Directors, be reinstated within thirty (30) days of the date of aforesaid written notice from the Secretary. In case such member be not so reinstated within thirty (30) days of the date of aforesaid written notice from the Secretary, he shall be dropped from the membership and shall be so notified forthwith in writing by the Secretary.

Sec. 2. Any active or reserve member who shall be absent without excuse from four (4) successive meetings or from forty per cent (40%) of the meetings during either half of the club year, shall, at the direction of two-thirds (2/3) vote of the entire Board of Directors, stand suspended and shall be so notified forthwith in writing by the Secretary. Such member upon making

application for reinstatement to the Board of Directors, may, by a two-thirds (2/3) vote of the entire Board of Directors, be reinstated within thirty (30) days of the date of the aforesaid written notice from the Secretary. In case such member shall not be reinstated within such thirty (30) days, he shall be automatically dropped from the membership and shall be so notified forthwith in writing by the Secretary.

Sec. 3. Any member charged with conduct unbecoming a Kiwanian and against whom such charges are sustained, after due and proper hearing before the Board of Directors, may be expelled from membership by a two-thirds (2/3) vote of the entire Board of Directors. All complaints shall be referred to the Committee on Laws and Regulations or other appropriate committee for investigation, report, and recommendation before any action is taken on such charges by the Board of Directors.

Sec. 4. Any person whose membership in this club has been terminated in any manner shall forfeit all interest in any funds or other property belonging to the club and all right to the use of the Kiwanis name, emblem, or other insignia.

ARTICLE VI.

OFFICERS*

Section 1. The officers of the club shall be a President, the Immediate Past President, Vice-President (indicate whether one or more), a Treasurer and a Secretary.** If, in any year, the Immediate Past President ceases to be an active or privileged member of the club, the active or privileged member who served as President of the club most recently prior to the Immediate Past President shall automatically become Immediate Past President.

~~* [Note - After their election and before their assumption of office all officers shall be acknowledged by the titles of the offices to which they have respectively been elected followed by the term "designate".]~~

~~(Alternative Section)~~

~~Section 1. The officers of the club shall be a President, the Immediate Past President, a First Vice-President, a Second Vice-President (additional number of Vice-Presidents may be here provided for) a Treasurer and a Secretary. If, in any year, the Immediate Past President ceases to be an active or privileged member of the club, the active or most~~

~~recent member who served as President of the club most recently prior to the Immediate Past President shall automatically become Immediate Past President.~~

~~* [Note - If desired, there may be a President-designate, an assistant treasurer, an assistant secretary or any or all of these officers.]~~

Sec. 2. Each officer shall be an active or privileged member in good standing. No offices other than those of Secretary and Treasurer shall be combined in one person and no person shall simultaneously serve as an elected director and an officer.

Sec. 3. All officers shall enter upon their official duties on the first day of January of each year and shall serve for a term of one (1) year or until their successors shall be duly elected and qualified.

Sec. 4. The duties of the officers shall be as follows:

(a) The President, when he is President-designate, shall attend the divisional training school for club Presidents-designate. He shall be the executive officer of his club and shall preside over all meetings of the club and of the Board of Directors. He shall

be an ex officio member of all standing and special committees. He shall present the views of the club to the district and perform a like function for the district in relation to the club. He shall promote the growth of Kiwanis in adjacent territory and shall cooperate with any sponsoring committee of his club. He shall act as one of the delegates of the club to the district convention. He shall perform such other duties as usually pertain to the office of President.

(b) Any Vice-President, in the absence of the President, shall preside at all meetings of the club and of the Board of Directors. The Vice-President shall also perform such other duties as usually pertain to that office, or as may be assigned him by the President or the Board of Directors.

~~(b) The first Vice-President, in the absence of the President, shall preside at all meetings of the club and of the Board of Directors. The Vice-President shall also perform such other duties as usually pertain to that office, or as may be assigned him by the President or the Board of Directors.~~

(c) The Treasurer shall receive from the Secretary all funds paid to the club and shall deposit the same in the official depositories and shall disburse the same on order of the Board of Directors. He shall countersign all checks. His accounts and books shall at all times be open to the inspection of the President, the Board of Directors, and any authorized auditors.

He shall make a report at the annual meeting of the club and at such other times as the President or Board of Directors may require.*

(d) The Secretary, when he is Secretary-designate, shall attend the divisional training school for club Secretaries-designate. He shall keep the records of membership, attendance, and membership fees and dues, and minutes of the meetings of the club, Board of Directors, and committees. He shall present all bills to the Board of Directors for approval and shall sign all checks for their payment. He shall collect all funds due the club and shall promptly turn the same over to the Treasurer, taking the Treasurer's receipt therefor. He shall submit a report to the annual meeting of the club and at such other times as the President or the Board of Directors may require. He shall submit to the proper officials and committees or to the club, all communications received from Kiwanis International and the district. He shall submit all official reports required by the International and district organizations.†

(e) The immediate past president, and the president-elect (if any), and the assistant secretary (if any), and the assistant treasurer (if any) shall perform such duties as may be assigned to each of them from time to time by the Board of Directors.

* ~~[Note - This provision may be added providing bond for the Treasurer as follows: The Treasurer shall give bond in such form and amount as may be required by the Board of Directors.]~~

† ~~[Note - This provision may be added providing bond for the Secretary as follows: The Secretary shall give bond in such form and amount as may be required by the Board of Directors.]~~

ARTICLE VII. BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the officers and of seven *elected directors.

~~* [Note - Not less than seven (7).]~~

Sec. 2. Each director shall be an active or privileged member in good standing.

Sec. 3. All directors shall enter upon their official duties on the first day of January of each year and shall serve for a term of one (1) year or until their successors shall be duly elected and qualified.†

~~† [Note - This provision may be modified in case a club prefers to divide the Board of Directors into two and not more than three classes in which part the directors would~~

~~serve for a term of one (1) year or until their successors shall be duly elected and qualified.~~

Sec. 4. The Board of Directors shall determine the policies and activities of the club, elect and discipline members, approve the budget, approve all bills, take counsel with committees, and have general management of the club.

Sec. 5. The Board of Directors shall meet regularly at least once each month and at the call of the President. At the discretion of the Board, the committee chairmen shall meet with the Board of Directors in joint session.

ARTICLE VIII. COMMITTEES

Section 1. There shall be the following standing committees:*

A. Youth Services

- 1. Boys and Girls Work
- 2. Key Clubs
- 3. Vocational Guidance

B. Citizenship Services

- 4. Agriculture and Conservation
- 5. International Relations
- 6. Public and Business Affairs
- 7. Support of Churches in Their Spiritual Aims

C. Kiwanis Administration

- 8. Achievement
- 9. Attendance and Membership
- 10. Finance
- 11. House
- 12. Inter-Club Relations
- 13. Kiwanis Education and Fellowship
- 14. Laws and Regulations
- 15. New Club Building
- 16. Programs and Music

- 17. Public Relations
- 18. Reception

* ~~[Note - Where desired two or more of the above committees may be combined or additional committees provided, and the total shall not exceed twenty (20) committees.†~~

Sec. 2. Each standing committee shall be composed of three (3) members* and shall serve for a term of one (1) year,† commencing on the first day of January. All committeemen shall be appointed by the President and be subject to removal by him. Each committee shall be responsible to the President and shall make such reports as he may direct.

~~† [Note - Three or more.]~~

~~† [Note - Provision may be made for a term of one (1) year commencing on the first day of January.]~~

Sec. 3. Special committees may be appointed by the President and they shall perform such duties as may be defined in their creation.

ARTICLE IX.

DUTIES OF STANDING COMMITTEES*

A. Youth Services

Section 1. The Committee on Boys and Girls Work shall study, devise and suggest methods and means to assist boys and girls to adjust themselves to their environment and become adapted to the social, economic, educational and moral demands which they may encounter. The Committee shall recommend the best methods by which the club may assist them and when these methods have been approved by the Board of Directors shall seek to carry out such means and methods.

Sec. 2. The Committee on Key Clubs shall devise ways and means to establish Key Clubs in the schools within the territorial limits of this club, and shall encourage and promote the activities of all Key Clubs sponsored by this club.

Sec. 3. The Committee on Vocational Guidance shall develop ways and means of assisting in the guidance of youth and adults in the selection of proper and suitable vocations.

B. Citizenship Services

Sec. 4. The Committee on Agriculture and Conservation shall

study ways and means to foster closer rural-urban relationships; shall develop knowledge and public support of conservation of our natural resources, such as lands, forests, minerals, and wild life; and shall promote sound agricultural and conservation practices.

Sec. 5. The Committee on International Relations shall recommend methods of implementing objectives relating to the development of friendship between nations, and the increase in understanding by residents of one country of the way of life, problems, and aspirations of the people of other nations. It shall recommend the methods by which such purposes may be accomplished and, when these methods have been approved by the Board of Directors, shall seek to carry out such methods and programs.

Sec. 6 The Committee on Public and Business Affairs shall consider such public and business matters as being worthy of, or consistent with the purpose of Kiwanis, and shall make recommendations to the Board of Directors on such matters as are referred to it. The Committee shall also seek to promote the cooperation of the membership of this club, in furthering approved action on public and business affairs and the objectives of Kiwanis International, the promotion of which is not otherwise provided for, and shall be concerned with the guarantee to each of the citizens of its community equality of responsibility, the maintenance of our basic system of free enterprise, the necessity for ethical standards in business, and the development of orderly, intelligent, and progressive relationships with labor and shall counsel and advise on each of these matters with the Board of Directors.

Sec. 7. The Committee on Support of Churches in Their Spiritual Aims shall cooperate on broad non-denominational lines with local religious leaders and groups in creating a greater public consciousness of the importance of religious and spiritual values and shall urge each member of the club to support by precept and example the work of his own church in his own community.

C. Kiwanis Administration

Sec. 8. The Committee on Achievement shall prepare and file consistently with rules formulated by the Board of Trustees of Kiwanis International, a report of the club's achievements during the year.

Sec. 9. The Committee on Attendance and Membership shall promote a full attendance at all club meetings and shall personally communicate with members whose attendance is unsatisfactory. The Committee shall interpret the classification and membership plan of Kiwanis International and shall seek to secure and maintain a proper classification of members in accordance with these bylaws. The Committee shall prepare and keep up to date a list of the business, agricultural, institutional and professional occupations represented in the territorial limits of the club. The Committee shall further devise ways and means of maintaining an adequate membership of such standards as are provided in these bylaws. The Committee shall consider all proposals for membership, and shall submit its recommendations to the Board of Directors.

Sec. 10. The Committee on Finance shall prepare a budget of estimated income and expenditures for submission to the Board of Directors, and shall submit such other recommendations on finance as may be requested by the Board of Directors.

Sec. 11. The Committee on House shall make all arrangements for the place of holding club meetings, checking facilities, seating, menus, decorations, etc.

Sec. 12. The Committee on Inter-club Relations shall devise ways and means of developing the spirit of fellowship between this and other Kiwanis clubs and the members thereof.

Sec. 13. The Committee on Kiwanis Education and Fellowship shall disseminate the true concepts of the objects, policies and ideals of Kiwanis International and shall educate the members as to their opportunities and responsibilities in Kiwanis. The Committee shall also be responsible for the development and interchange of ideas and plans so that the members of this club may receive the maximum benefit in terms of friendship and camaraderie, rather than worldly gain, from their association together in this club.

Sec. 14. The Committee on Laws and Regulations shall have referred to it all proposed amendments to the club bylaws and shall submit its recommendations on these to the Board of Directors before action is taken by the club. The Committee shall also cooperate with the Board of Directors in interpreting the spirit of the club bylaws and in securing the proper observance of all obligations, standards and practices arising thereunder including the adjustment of any grievances.

Sec. 15. The Committee on New Club Building shall study the opportunities for introducing Kiwanis into new communities located in the vicinity of the club, and shall seek to enlarge the field of Kiwanis service by the sponsoring of new clubs in these communities.

Sec. 16. The Committee on Programs and Music shall arrange a program for every meeting of the club as far in advance as possible, cooperating with the Board of Directors and other committees of the club to the end of diversifying the programs in coordinating them with the club activities and shall at the same time carry out the principles, objectives, and ideals of Kiwanis International. The Committee shall devise and employ ways and means of making more effective the use of music and particularly of Kiwanis songs in the meetings of this club and shall stimulate the interest of the club in the promotion of effective musical activity in this community.

Sec. 17. The Committee on Public Relations shall concern itself with the material and the media by which the public shall receive a true knowledge of Kiwanis objects and ideals, and the programs and achievements of Kiwanis International, the district and this club.

Sec. 18. The Committee on Reception shall greet all members as they arrive at meetings and make arrangements for the proper reception and introduction of visiting Kiwanians and other guests.

~~Note - If the club desires to have both a Committee on Boys and Girls Work and a Committee on Underprivileged Child, the above Section should be deleted, and different sections should be inserted as follows:~~

~~Section 1. The Committee on Boys and Girls Work shall seek to carry out the various methods and means to assist normal boys and girls to assist themselves to their existing environment and to become adapted to the social, economic, educational, and moral demands which they may encounter.~~

~~Sec. 2. The Committee on Underprivileged Child shall study the various needs of all classes of underprivileged children within the territorial limits of the club and shall recommend the best methods by which the club may assist them.~~

~~When a Circle K Club is sponsored, insert a new Section to reading as follows:~~

~~Section 2. The Committee on Circle K Clubs shall devise ways and means to establish Circle K Clubs in the universities and colleges within the territorial limits of this club and shall encourage and promote the activities of all Circle K Clubs sponsored by this club. If the foregoing becomes unnecessary, the preceding sections should be remembered.~~

ARTICLE X. MEETINGS

Section 1. This club shall hold a weekly breakfast, luncheon or dinner meeting on such day and at such time and place as shall be determined by the Board of Directors. It may hold such other meetings as the Board of Directors or membership may desire. All regular club meetings, except for special events, shall be held within the territorial limits of the club, unless special permission be granted by the Board of Trustees of Kiwanis International because of peculiar or unusual circumstances or inability to comply with this requirement. The regular weekly meetings shall not be more than one (1) hour and thirty (30) minutes in duration, except on special occasions as approved by the Board of Directors.

Sec. 2. The annual meeting of the club shall be the
fourth * regular weekly meeting
in
of
in

The membership of the club shall be given at least two (2) weeks' notice of the date and place of the annual meeting. One-third (1/3) of the active and privileged members of the club shall constitute a quorum.

~~[Note - This section should be amended in accordance with the provision of the bylaws of Kiwanis International that the annual meeting of a club shall be held during September or October.]~~

ARTICLE XI.

NOMINATIONS AND ELECTION OF OFFICERS

Section 1. The election of officers and directors, except the Secretary,* shall be held at the annual meeting.

~~None of these provisions shall be modified or require the election of the Secretary unless by the club at the annual meeting or which these sections and it will have to be changed or amended with such modifications or sections.~~

Sec. 2. Voting shall be by ballot and shall not be cumulative. Only active and privileged members present and in good standing may vote. There shall be no voting by proxy.

Sec. 3. At a regular meeting of the club at least five (5) weeks prior to the date of the annual meeting, the President shall appoint a committee, to be known as the Nominating Committee. This Committee shall consist of five (5) members, and if possible, a majority shall be Past Presidents of the club. The President shall designate the chairman of this Committee. The duties of this Committee shall be to make nominations, with consent of those nominated, and to prepare a ballot for the election of such officers and directors.

Sec. 4. At least two (2) weeks before the annual meeting, the Nominating Committee shall submit* a list of nominees not exceeding two (2) in number for each office to be filled and a list of nominees not exceeding the number of directors to be elected plus three (3). At least one (1) week before the annual meeting, nominations from the floor of a regular meeting of the club may be made for any office or that of a director and when so made together with the list submitted by the Nominating Committee shall then be the list of nominees submitted to the club for an election of officers and directors.

~~Article VI, Section 1 provides for the office of President-elect, insert at this point the words "the President-elect or his sole nominee for the office of President and shall submit."~~

~~[Note - These clubs prefer only a plan of general primary nomination should delete the last sentence of Section 3 and substitute for Section 4 the following: "The Committee shall cause to be prepared a primary ballot listing all offices (and the words "except the President" if Article VI Section 1 provides for a President-elect) to be filled at the annual meeting. Such ballot shall be delivered to the Secretary, who at least four (4) weeks prior to the date of the annual meeting, shall mail a copy of the same to each eligible member of the club. Each member shall indicate on the ballot his choice for the nominee for each office (and the words "except that of President" if Article VI, Section 1 provides for a President-elect), and shall deliver the ballot to the chairman of the Committee three (3) weeks prior to the date of the annual meeting. The Committee shall count the ballots and two (2) members receiving the highest number of votes for each of the offices of President (and the word "elect" if a President-elect is provided for in Article VI, Section 1), Vice-President and Treasurer shall be the nominees for these offices respectively, and the smallest number to be elected plus three (3) receiving the highest number of votes for the office of Director shall be the nominees for that office. If Article VI, Section 1 provides for the office of President-elect, and if the President-elect shall be the sole nominee of the Committee for the office of President-elect.]~~

Sec. 5. On the day of the annual meeting the President shall appoint a committee to be known as the Committee on Elections consisting of not more than seven (7) members. The duties of this Committee shall be to distribute, collect, and count the ballots and report the results to the President who shall announce the same to the club. A majority of all votes cast shall be necessary to determine the choice of any officer to be elected. In the event that any ballot does not show a majority for any nominee for any particular office, the President shall immediately designate a time and place for further balloting for such office. Prior to the second ballot the nominee having the lowest vote on the first ballot shall be dropped; and in each ballot the same procedure shall be followed until one (1) nominee shall have received a majority of all votes cast.

Sec. 6. If the names of more than the number of directors to be elected are placed in nomination, the men who receive the highest vote up to the number to be elected shall be declared to be elected.

Sec. 7. The Secretary shall be elected within one (1) week after the annual meeting by the officers and directors who comprise the Board of Directors for the succeeding year.

Sec. 8. In the case of a vacancy in the office of President*, the Vice President shall succeed to the office. In the case of a vacancy in the office of (President-elect of this office) or Vice-President, Treasurer, or Director, the vacancy shall be filled by the club at a regular meeting, upon one (1) week's notice of nomination or nominations by the Board of Directors. In the case of a vacancy in the office of the Secretary, the vacancy shall be filled by the Board of Directors.

~~* If two or more Vice-Presidents are provided in Article VI, Section 1, change the last part of this sentence to "one of the Vice-Presidents shall be elected by the club to fill the vacancy at the next regular meeting." If more than one numbered Vice-President is provided in Article VI, Section 1, change the sentence to read "in the case of a vacancy in the office of the President, the first Vice-President shall succeed to the office. In the case of a vacancy in the office of the first Vice-President, the second Vice-President shall succeed to the office. In the case of a vacancy in the office of the President-elect, if this office is provided for in Article VI, Section 1, second Vice-President, Treasurer or Director, the vacancy shall be filled by the club at a regular meeting upon one (1) week's notice of nomination or nominations by the Board of Directors."~~

Sec. 9. In the event, after his election and prior to January first, of disability or inability of an officer-designate, except the Secretary, or of a director-designate to serve for the term for which he was elected, the vacancy shall be filled by the club at a regular meeting, upon one (1) week's notice of nomination or nominations by the Board of Directors-designate. In case of a vacancy in the office of Secretary for the following year, the vacancy shall be filled by the Board of Directors-designate.

Sec. 10. Nothing contained in this article shall be construed as limiting the right to make further nominations from the floor of the meeting.

ARTICLE XII.

INTERNATIONAL AND DISTRICT OBLIGATIONS

Section 1. In full recognition of the values of international and district fellowship and cooperation available to this club and its members through its privileges and rights of participation in the government and activities of Kiwanis International and the district with which it is affiliated, it is hereby declared a major policy of this club to exercise fully those privileges and rights and to discharge promptly and fully all obligations imposed upon it by the Constitution and Bylaws of Kiwanis International and by the district bylaws.

Sec. 2. The Board of Directors shall provide for the prompt review, approval, and forwarding of all reports required or requested by Kiwanis International and by the district.

Sec. 3. The Board of Directors shall provide for the prompt payment of all dues and other obligations to Kiwanis International and to the district.

Sec. 4. Delegates and alternates to all conventions of Kiwanis International and of the district at which this club is obligated to be represented shall be elected by the club at dates sufficiently in advance of such meetings to comply with the Bylaws of Kiwanis International and the district bylaws. Provision for the expense of such representation shall be made by the Board of Directors in making the financial budget of the club. The Board of Directors shall also provide for the proper representation at any other International and district meetings of Kiwanis in which this club has the privilege of participation.